Researcher Development Programme
Generic Courses – January to June 2013

The timetable of generic courses being delivered between January and June 2013 as part of the Researcher Development Programme is below. These courses are available to all students who are enrolled for either a PhD or MPhil degree.

Please note places on each course are strictly limited, so booking is essential. Students who are unable to attend, having booked a place, must inform the Graduate School Office as early as possible so places can be re-allocated. For course bookings please contact the **Graduate School Office** by email to rtp@dmu.ac.uk or telephone (0116) 250 6242.

You will receive confirmation of your booking. A reminder will be sent to you approximately 7 days prior to the course taking place, which will include confirmation of the venue details.

Please contact us in advance of the course if you have any particular needs you would like the administrators or the presenters to be aware of. For example let us know if you require further information on building access or resources and equipment available to you.

Group 'A' Compulsory Courses (refer to handbook for completion deadlines)

Intellectual Property Rights and Ethics (REST7103)	Wednesday 13th March 2013 10.00 - 13.00	Thursday 9th May 2013 13.00 - 16.00
Planning and Managing Research (REST7102)	Tuesday 19th February 2013 10.00 - 16.00	Monday 29th April 2013 10.00 - 16.00
Research Student Induction Event (REST7101)	Tuesday 29th January 2013 10.00 - 13.30 (light lunch provided)	Thursday 25th April 2013 10.00 - 13.30 (light lunch provided)
Literature Searching (REST7001) Book the course that reflects your studies as this course is split into discipline areas as shown.	<u>**Group 1**</u>: Computing Science, Engineering or Pharmacy Wednesday 23rd January 2013 10.00 - 13.00 Wednesday 17th April 2013 10.00 - 13.00	<u>**Group 2**</u>: Art, Design, Business, Law, Health, Community Study or Humanities Thursday 24th January 2013 10.00 - 13.00 Monday 15th April 2013 10.00 - 13.00

Group 'B' Compulsory Courses (refer to handbook for completion deadlines)

Presenting Research To An Audience (REST7201)	Thursday 7th February 2013 14.00 - 17.00	Tuesday 21st May 2013 10.00 - 13.00
Writing Skills* (REST7002)	Thursday 7th February 2013 10.00 - 13.00	Tuesday 21st May 2013 14.00 - 17.00
Beginning To Teach in Higher Education *(if you are not planning to teach at DMU email rtp@dmu.ac.uk and the course will be changed to optional)*	Thursday 10th January 2013 Friday 11th January 2013 *(please note this is a two day course)*	**Please contact Nila Patel to book a place nilapatel@dmu.ac.uk**

* It is recommended you attend this course before completing the transfer report, where relevant.

Group 'C' Compulsory Courses (refer to handbook for completion deadlines)

Structuring and Completing Your Thesis ** (REST7301)	Wednesday 20th February 2013 14.00 - 17.00	Tuesday 19th March 2013 14.00 - 17.00
Publishing Research Findings (REST7203)	Monday 28th January 2013 14.00 – 17.00	Tuesday 30th April 2013 14.00 – 17.00

** Please ensure you attend this course prior to submitting your thesis.

Group 'D' Compulsory Courses

Preparing For Your Viva (REST7303)	Thursday 21st February 2013 14.00 - 17.00	Thursday 21st March 2013 13.30 - 16.30
Successful CV's, Job Applications and Interview (REST7302)	Tuesday 12th February 2013 10.00 - 15.00	Wednesday 24th April 2013 10.00 – 15.00

Library Refresher/Keeping Up To Date (REST7516)	Wednesday 1st May 2013 14.00 – 16.00	
Finding a Career That Fits You (REST7510)	Wednesday 10th April 2013 10.00 – 13.00	
Taking a Critical Approach To Your Research (REST7521)	Thursday 18th April 2013 10.00 – 16.00	
How To Manage Your Career and Improve Your Employability (REST7509)	Friday 19th April 2013 10.00 – 13.00	
Personal Networking For Career Success (REST7511)	Tuesday 14th May 2013 10.00 – 13.00	
Handling Employers' Assessment Days and Selection Tests (REST7512)	Thursday 23rd May 2013 10.00 – 13.00	
Interdisciplinary Research (REST7519)	Wednesday 8th May 2013 10.00 – 16.00	
Introduction To Quantitative Data Analyisis Using SPSS (REST7506)	Monday 18th March 2013 10.00 – 16.00	
Intermediate Quantitative Data Analysis Using SPSS (REST7528) *NB. Students must have attended REST7506*	Thursday 21st March 2013 10.00 – 16.00	
Creating and Managing Large Documents Using Word 2007 (REST7003)	Wednesday 9th January 2013 09.30 – 16.30 Monday 18th March 2013 09.30 – 16.30	Friday 15th February 2013 09.30 – 16.30
Effective Presentation Using Powerpoint (REST7202)	Monday 21st January 2013 09.30 – 16.00 Wednesday 27th March 2013 09.30 – 16.00	Tuesday 26th February 2013 09.30 – 16.00
Managing Data Using Excel 2007 (REST7504)	Wednesday 6th February 2013 09.30 – 16.30	

Register your interest in attending any of the following OPTIONAL courses by email at rtp@dmu.ac.uk

Introduction To NVivo for Qualitative Data (REST7514)
Advanced NVivo for Qualitative Data Analysis (REST7518) *NB Students must have attended Introduction To NVivo for Qualitative Analysis and have their own data to bring with them.*
Media Training (REST7302)
Qualitative Methods in Health and Life Science (REST7505)
Winning Grant Funding (REST7507)
Advanced Presenting Your Research To An Audience (REST7518)

PLEASE NOTE:
- Attendance is compulsory for the entire duration of the course. Failure to complete to the satisfaction of the presenter will be deemed as non-completion.
- The Graduate School Office takes non-attendance very seriously and failure to attend courses booked, without prior notification, may affect your registration on the programme.
- Students are reminded that they must inform the Graduate School Office, in writing, if they cannot attend a course they have reserved a place on.

On-line Resources Available via Blackboard

- REST7525 Research Ethics
- REST7526 Qualitative Methods
- REST7517 Reference Management