

GROUP 'C' GENERIC COURSE DESCRIPTIONS

Courses in this group are compulsory and must be completed within 24 months of enrolment if you are a full-time student and within 48 months if you are a part-time student.

Courses are held regularly throughout each year.

To reserve a place on courses in Group 'C' please contact the Graduate School Office on 0116 250 6242 or by email at rtp@dmu.ac.uk unless otherwise indicated.

Effective Presentation Using PowerPoint 2007 (REST7202)

Course Description:

PowerPoint is a commonly used tool to aid and assist you in giving an oral presentation. This session will cover the following topics:

- issues to consider when designing your presentation,
- how to get the most out of PowerPoint,
- creating a simple presentation,
- designing the layout and applying an appropriate colour scheme,
- adding graphics, sounds and movies to your presentation,
- animation effects.

To reserve a place on this course you must complete the IT Training booking form and return to IT Skills, Kimberlin Library.

Exemptions

Requests for exemption will be considered.

Students studying for the award of MPhil only will receive automatic exemption.

Joint Skills Statement Competency

Communication Skills

Structuring and Completing Your Thesis (REST7301)

Course Description:

This course will offer guidance on organising, structuring and completing your thesis.

By the end of this course you will be able to:

- understand the process of completing the thesis,

- produce a timetable for completion of the writing up of your research,
- look at alternative models for thesis.

Exemptions

Requests for exemption will be considered.

Joint Skills Statement Competency

Research Management

Communication Skills

Writing For Publication (REST7203)

Course Description:

This is not a year one course but should be completed towards the end of year two or in year three.

As a researcher you will be expected to publicise your work to a wider audience. You will find that it furthers your own career if you publish as much as possible. On completion of this course you will have an understanding of:

- the criteria for selecting journals appropriate to your needs,
- the procedures for submitting articles to journals,
- the refereeing (peer review) process,
- online resources for guidance with writing research articles,
- conventions for structuring the content of research articles.

You will also have some insight into:

- the necessary skills for writing journal articles,
- how to respond to referees' comments,
- the commercial and political context of journal publishing,
- the informal, unwritten aspect of the publishing process.

Exemptions

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Joint Skills Statement Competency

Communication Skills