

## MyDMU update

## My Documents

A quick start guide to using your new tile

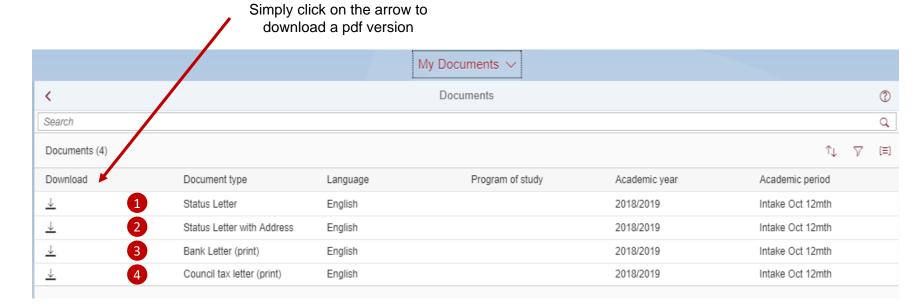
Do more. See more. Have more control.

24/7 on any device

Use the My Documents tile to view, download and print your proof of student status documentation.

You will be asked to sign in again as an additional security measure. Please remember to close the browser when you've finished and avoid sharing devices wherever possible.

- 1 Status Letter: This letter can be used to prove your status as an active student at DMU.
- 2 Status Letter with address: As above but also with your permanent and term time addresses.
- 3 Bank Proof of Registration
  Letter: This can be used as
  evidence to a bank that you are
  studying here. They may ask for it
  if you open a student bank
  account.



This is your **Council Tax Letter**. This confirms your status as a student to the council to enable you to apply for a reduction in council tax.

## Help and further info

If there is an issue with the information on your documents (e.g. name, programme details etc.) please contact your faculty Student Advice Centre. For all technical issues please call the ITMS service desk on 0116 250 6050 or email <a href="mailto:itmsservicedesk@dmu.ac.uk">itmsservicedesk@dmu.ac.uk</a>.

Quick start guides, FAQs and further information can be found at www.dmu.ac.uk/mydmuchanges



