

## HEAR: Application for approval of a new activity

This form is for applications for new activities to be added to the approved list for Section 6.1 of DMU's HEAR (Higher Education Achievement Report). The current list is available at <http://www.dmu.ac.uk/dmu-students/your-student-experience/hear/list-of-recognised-activities.aspx>

Please complete the fields below, then save the form and email it to [hear@dmu.ac.uk](mailto:hear@dmu.ac.uk).

Applications will be considered by the HEAR Working Group. If approved, the applicant will be informed and the process for verification will be clarified with the applicant. If the application is not approved, the applicant will be informed of the reason.

Applications can be submitted throughout the year. Those submitted after **18th April** will join the list of activities to be considered for the next academic year.

Name of applicant Date of application (dd/mm/yyyy)

Job title Department

Name of project/initiative nominated for HEAR inclusion

Description of the project/initiative

The activity can be verified by the University YES NO

Describe the systems/processes used to verify the activity

Please answer one of the 3 statements below

1. The activity is open to all students at DMU
2. The activity is open to students from a specific academic cohort
3. The activity is restricted to certain representative students

Describe the cohort of students that this activity will be open to

The activity is directly part of the academic credit-bearing curriculum YES NO

The activity is a DMU recognised employment/employability scheme YES NO

The activity will be completed and verified before the students have completed their academic programme YES NO

Please attach any additional information in support of your application.