

Using TurnitinUK Anti-Plagiarism software in Blackboard to submit your work:

The academic community throughout the UK is concerned to prevent plagiarism which can be loosely defined as “taking someone else’s words, ideas, work or data and presenting them as your own without proper acknowledgement”.¹

Various systems are available to help individuals to detect plagiarism in submitted work. One such system is **TurnitinUK** which has been adopted by 80% of UK universities, as well as a number of schools, FE colleges, professional and awarding bodies.²

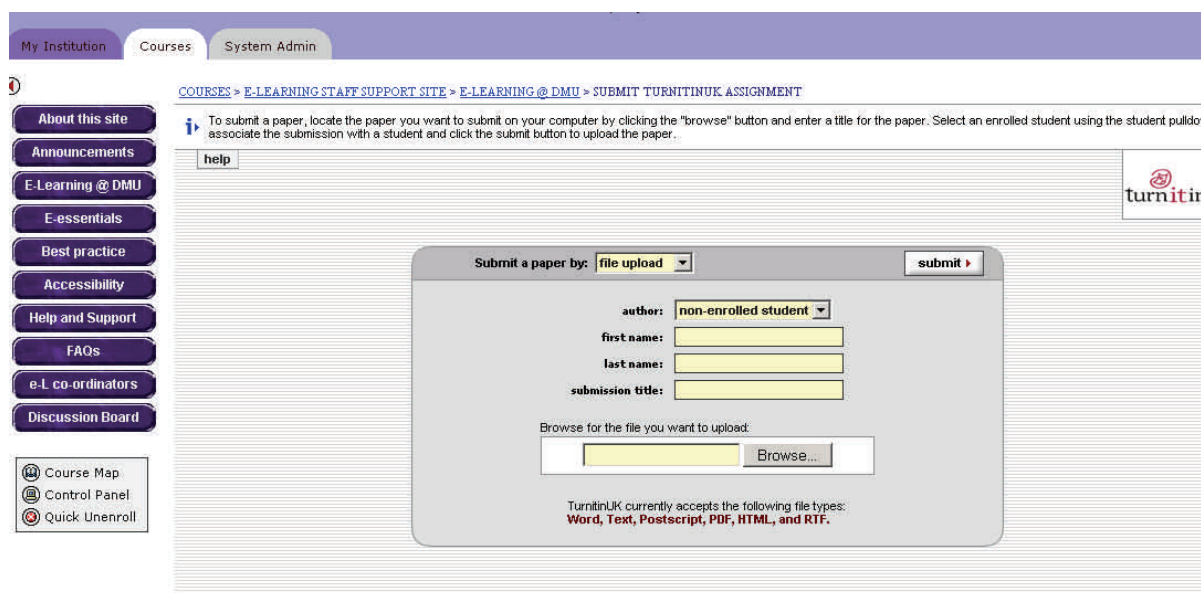
So, in common with most other universities, it is DMU policy that your tutors shall use TurnitinUK, through Blackboard, as a tool to check the originality of your work. The aim of using this software is to deter plagiarism, rather than to detect it and punish you. Accordingly, you will find that in many cases, initially, you will be exposed to it in a formative (or learning) situation, before it is used for real to mark your summative assignments/assessments. We hope that this will enable you to understand in more detail how to cite and reference material, and how to synthesize and evaluate the work of other people.

Typically, your tutors will set up specific TurnitinUK Assignments in the Assessment area of the Blackboard site for your module and will notify you *via* an announcement when it is live. You will then need to upload an electronic version of your work (e.g. as a *Microsoft Word* document) by the submission date. TurnitinUK will then compare your submitted work with that of your fellow students and against billions of items in its database culled from the Internet, journals and other sources. Note: when submitting your work to TurnitinUK, you will usually need to provide your tutors with a paper copy of your work as well.

To submit your assignment through TurnitinUK

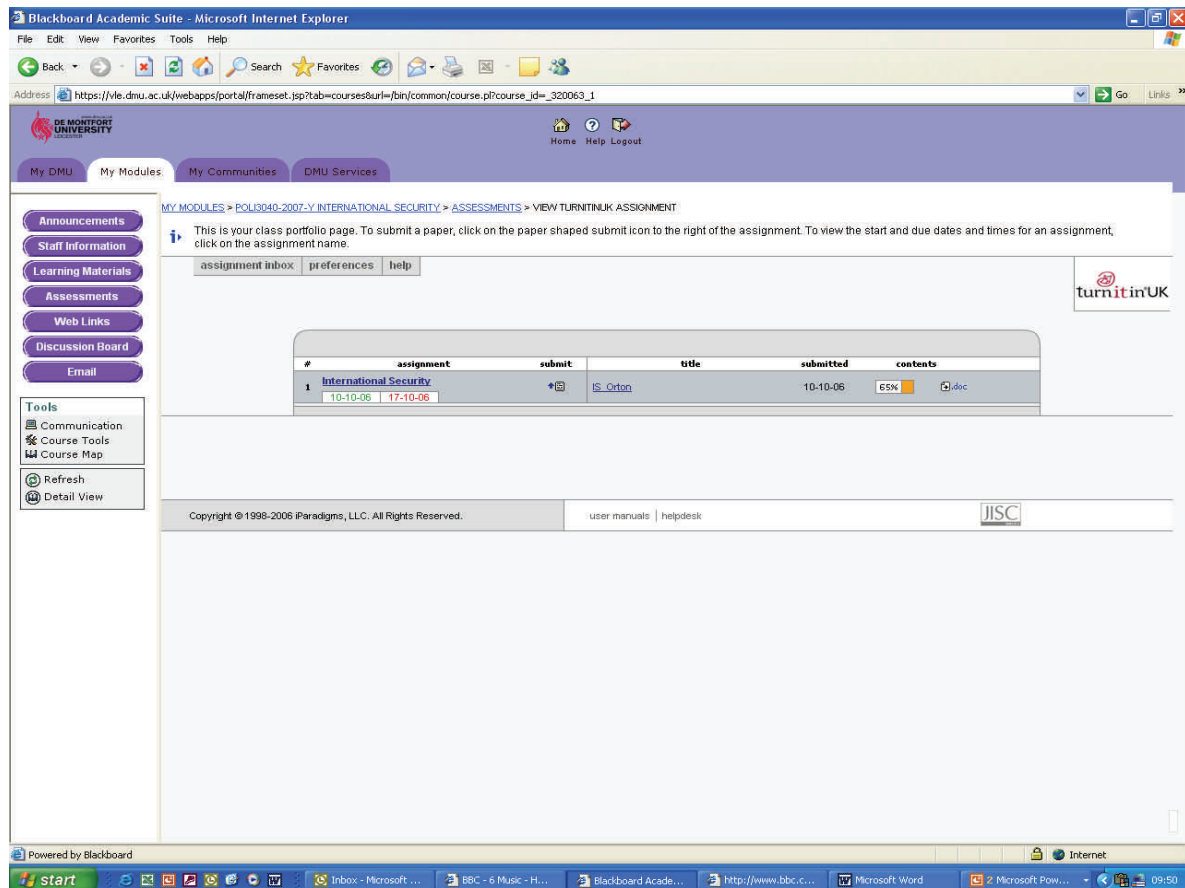
1. If your tutors are expecting you to submit as assignment through TurnitinUK, they will have set a link in the area of your Blackboard course which contains assignments/assessments.
2. So, login to your Blackboard module and click on the appropriate link to take you to your assessment area.
3. Click the **View/Complete** link next to the assignment name .
4. The submission form will open (as in the example overleaf).

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5. Click on the **author** drop-down box and find and click on your name.
6. Now enter your **first name** and **last name** and a **submission title** in the appropriate boxes.
7. Click the **Browse** button to locate the file on your computer that you want to submit. In the new window click on the relevant document and select open.
8. Click **Submit** to upload the selected file into Blackboard. You will be asked to confirm that this is the text you want to submit. Select "Yes" to submit this file. After your work has been submitted successfully, you will receive an electronic receipt.
9. Your submission task is now complete so you can now use the menu to navigate away from this page.
10. For some assessments your tutors may allow you access to the Originality Report for your work. You can view both your submission and report by clicking on the relevant assignment's **View/Complete** link. If you have been granted access to the Originality Reports, you will see the following screen after clicking on the **View/Complete** link.

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The screenshot shows a Blackboard Academic Suite interface in Microsoft Internet Explorer. The browser address bar displays the URL: https://le.dmu.ac.uk/webapps/portal/frameset.jsp?tab=courses&url=/bin/common/course.pl?course_id=_320063_1. The page title is "Blackboard Academic Suite - Microsoft Internet Explorer". The main content area shows the "MY MODULES > POL0040-2007-Y INTERNATIONAL SECURITY > ASSESSMENTS > VIEW TURNITINUK ASSIGNMENT" path. A message states: "This is your class portfolio page. To submit a paper, click on the paper shaped submit icon to the right of the assignment. To view the start and due dates and times for an assignment, click on the assignment name." Below this, there are links for "assignment inbox", "preferences", and "help". A table lists the assignment details:

#	assignment	submit	title	submitted	contents
1	International Security	10-10-06 17-10-06	IS_Olton	10-10-06 65%	doc

The "contents" column shows a percentage of 65% with an orange flag icon, indicating a flagged submission. The page also includes a TurnitinUK logo and a JISC logo. The footer contains copyright information: "Copyright © 1998-2006 iParadigms, LLC. All Rights Reserved." and links for "user manuals" and "helpdesk".

11. Click on the Originality Report percentage under "Contents" (flagged as 65% with an orange colour in the image above) to view your report. Note: other students will not be able to see or view your report.³

Modification of the definition of:

Marshall, L. & Rowland, F. (1998). *A Guide to Learning Independently*, 3rd Edition. Addison Wesley Longman, Melbourne.

JISC Plagiarism Advisory Service

www.jiscpas.ac.uk

JISC FAQs on TurnitinUK for students:

www.jiscpas.ac.uk/faqsearch.php?sol=turnitin_student