



MEETINGS AND HOSPITALITY

De Montfort University



MEETINGS AND HOSPITALITY

at 1 Richmond Street

1 RICHMOND STREET

# OUR ROOMS

Built in 1850, 1 Richmond Street is a newly refurbished Grade II-listed, Georgian era, extended town house which has been converted into a stunning meeting and hospitality space, showcasing an elegant blend of period features and contemporary styling.

There are four meeting rooms across the first and second floors in a variety of layouts to seat up to 36 people. In addition to this, there is also a flexible breakout space on each floor with a more relaxed feel, providing the perfect backdrop for sharing ideas or a quick catch up with colleagues along with refreshments.

Located on the ground floor, our stunning Georgian Rooms hospitality suite features ornate detailing, high ceilings and a warm, refined atmosphere to impress from the moment you arrive.

# BREAKOUT SPACES

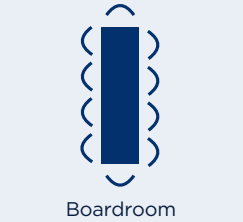
Everything you need, all in one place. Our breakout spaces are designed to enhance your conference experience, offering a perfect balance of comfort and functionality. Whether you're hosting brainstorming sessions, informal meetings, or just need a place to unwind, these spaces provide everything you need.



## MEETINGS AND HOSPITALITY

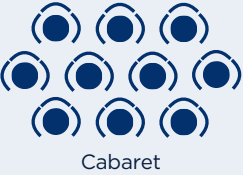
### ROOM 1

Style: Boardroom  
Capacity: 10 people  
AV: Yes  
Floor: 1st



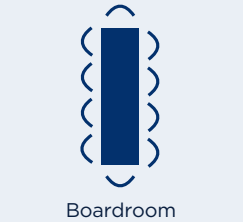
### ROOM 2

Style: Cabaret  
Capacity: 36 people  
AV: Yes  
Floor: 1st



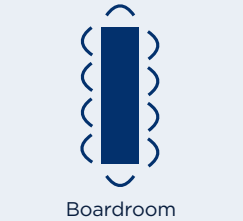
### ROOM 3

Style: Boardroom  
Capacity: 12 people  
AV: Yes  
Floor: 2nd



### ROOM 4

Style: Boardroom  
Capacity: 20 people  
AV: Yes  
Floor: 2nd



### BREAKOUT ROOM 1

Style: Kitchen Table  
Floor: 1st

### BREAKOUT ROOM 2

Style: Lounge  
Floor: 2nd



1 RICHMOND STREET

1 Richmond Street at De Montfort University provides the perfect combination of timeless charm and versatile layouts for an inviting and professional atmosphere. With a commitment to exceptional service and a passion for hospitality, our dedicated team will ensure every detail is taken care of, from the first consultation to the final farewell. We look forward to partnering with you to deliver a seamless and memorable event that will leave your guests delighted.

# HALF DAY DELEGATE PACKAGE

£28.00 + VAT per person

**WHAT'S INCLUDED:**

- Dedicated Events Coordinator
- Meeting room hire (maximum 4 hours)
- Tea, coffee and a selection of pastries on arrival
- Tea, coffee and freshly homemade biscuits for your mid-morning break
- Water and cordials served throughout the day
- In built projector and screen for seamless presentations
- Wi-Fi

**Minimum 10 people**



MEETINGS AND HOSPITALITY

# FULL DAY DELEGATE PACKAGE

£40.00 + VAT per person

**WHAT'S INCLUDED:**

- Dedicated Events Coordinator
- Meeting room hire (maximum 8 hours).
- Tea, coffee and a selection of pastries on arrival
- Tea, coffee and freshly homemade biscuits for your mid-morning break
- Freshly made sandwiches served with Kettle crisps, fresh garden salad, hummus and crudites and a fresh fruit bowl. Served with a choice of two accompaniments.
- Tea, coffee and flapjacks for your afternoon break
- Water and cordials served throughout the day
- In built projector and screen for seamless presentations
- Wi-Fi

**Minimum 10 people**



1 RICHMOND STREET

# GEORGIAN ROOMS HOSPITALITY SUITE

Featuring a dining room, relaxed lounge, and a covered courtyard this premium space provides the ideal setting for dinners, drink receptions, pre-event gatherings, or just a relaxed space to wind down from a productive day with our selection of premium wines, champagnes and prosecco. If al fresco is more your style, the covered courtyard is a versatile outdoor space ideal for a range of events from summer BBQ's to cosy winter gatherings.

## EVENING REFRESHMENTS

Enhance your event experience with our carefully curated selection of wines, champagne, and prosecco. Perfectly paired to suit any taste, these options ensure a sophisticated conclusion to your meeting or event.

Bottle of White, Rose, or Red Wine	from £12.50 + VAT
Bottle of Prosecco	from £18.75 + VAT
Bottle of Non-Alcoholic Sparkling	from £6.00 + VAT
Softs Drinks	from £2.20 + VAT



MEETINGS AND HOSPITALITY

# EVENING REFRESHMENTS

### CANAPES

Indulge your guests with a selection of beautifully crafted canapés, designed to elevate your event and leave a lasting impression. Perfect for any occasion, they offer a sophisticated and versatile option that allows guests to enjoy a variety of flavors while mingling effortlessly.

4 canapes £14 per person + VAT  
6 canapes £20 per person + VAT

### GOURMET BOWLS

Indulge your guests with our premium bowl food options, designed for both style and convenience. Perfectly portioned, these delicious bowls offer a unique dining experience with a variety of flavors to suit every palate

2 bowls £12 per person + VAT  
3 bowls £15 per person + VAT

### FINE DINING

Enhance your event with our exquisite fine dining dinner options, crafted to deliver an unforgettable culinary experience. Each dish is meticulously prepared with the finest ingredients, combining artistry and flavor to delight your guests. From elegant starters to indulgent desserts, our menus are designed to cater to the most refined palates, ensuring a memorable evening of sophistication and taste.

2 courses from £25 per person + VAT  
3 courses from £30 per person + VAT

### BBQ

Make your event unforgettable with our expertly curated BBQ menus, designed to bring people together over delicious, flame-grilled favourites. Using high-quality ingredients and bold, seasonal flavours, our BBQ dishes are crafted to impress — from succulent meats and vibrant salads to mouth-watering sides and indulgent desserts. It's the perfect blend of relaxed atmosphere and exceptional taste.

From £20 per person + VAT



# THE SCR LOUNGE

Just a minutes' walk from 1 Richmond Street, our exclusive SCR Lounge provides a stunning venue for private dinners for up to 72 guests, or informal gatherings for up to 100 guests.

Impress your clients, partners, or executive team with an exclusive venue that offers a sophisticated ambiance, seamless service, and specially curated menus. Whether you're closing a deal, launching a product, or hosting an executive retreat, we provide the perfect backdrop for meaningful conversations and lasting impressions.

Our team would be delighted to assist you in exploring room hire and menu options, thoughtfully tailored to your specific requirements.

---





1 RICHMOND STREET

### PRIME LOCATION

Situated in the heart of Leicester, our venue is just a short 20-minute walk from both the train and bus stations, making it easily accessible for all attendees. Click [here](#) to find our location.

### ENDLESS CHOICE

From fresh breakfasts to three-course seated dinners – and everything in between – we offer a flexible catering selection to suit every occasion

### ADAPTABLE SPACES

From presentations and workshops to training sessions, interviews, and networking events, our flexible rooms are designed to accommodate your vision

### SUPPORT EVERY STEP OF THE WAY

Our dedicated team is on hand from the moment you enquire to the final moments of your event, ensuring every detail is taken care of. Attentive, responsive, and professional – we're here to make your experience seamless and stress-free.



MEETINGS AND HOSPITALITY

## OUR TEAM



**Hospitality Manager**  
Benjamin Bass



**Head Chef**  
Howard Norwood

## CONTACT US

If you would like to discuss a particular request, event or would like some additional information then please do not hesitate to contact one of our friendly team who will be more than happy to assist you.

0116 250 6000

[dmuvenues@dmu.ac.uk](mailto:dmuvenues@dmu.ac.uk)